

Sample List of Letter or E-mail Addresses and Purposes

<u>Addressee</u>	<u>Purpose</u>
A Relative (may no longer be alive) cousin grandparent parent aunt or uncle great-grandparent	Express confusion Ask questions Share hopes or dreams Express anger Express caring Express a sense of rejection Ask for something you want
A Famous Person music star movie star TV personality President	Express uncertainty Share bad news Say something you can't in person Ask for help Ask for information
An Historical Figure Martin Luther King, Jr. Abraham Lincoln Elizabeth Cady Stanton	Share your views Share information Imagine what it must be like to be addressee
A Friend	
An Object favorite trinket key chain backpack toy eating utensils shoes	
An Animal favorite wild animal pet desired pet stuffed animal	