

Listening Findings Rubric

CATEGORY	4	3	2	1
Listening Diary	Clear, accurate, dated entries are taken regularly.	Dated, clear, accurate entries are taken occasionally.	Dated entries are taken occasionally, but accuracy of entries might be questionable.	Entries rarely taken or of little use.
Components of the project	All required elements are present and additional elements that add to the report (e.g., thoughtful comments) have been added.	All required elements are present.	One required element is missing, but additional elements that add to the report (e.g., thoughtful comments) have been added.	Several required elements are missing.
Organization	Findings are very organized with a well-constructed outline structure using meaningful subheadings.	Findings are organized with well-constructed outline structure.	Findings are organized, but outline is not well-constructed. Subheadings may be missing.	The findings appear to be disorganized.
Quality of Information	Information clearly relates to the main topic. It includes several supporting details and/or examples.	Information clearly relates to the main topic. It provides 1-2 supporting details and/or examples.	Information clearly relates to the main topic. No details and/or examples are given.	Information has little or nothing to do with the main topic.
Analysis	The relationship between the findings and the diary entries is discussed and patterns are logically analyzed.	The relationship between the findings and the diary entries is discussed. Some basic analysis is included.	The relationship between the findings and the diary entries is discussed, but no patterns are identified.	The relationship between the findings and the diary entries is unclear or not explained.
Mechanics	No grammatical, spelling, or punctuation errors.	Almost no grammatical, spelling, or punctuation errors	A few grammatical, spelling, or punctuation errors.	Many grammatical, spelling, or punctuation errors.