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# Blog Entry Publishing Checklist

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## **Before publishing my entries to the blog, I proofread my work for errors in**

- spelling
- grammar
- punctuation
- capitalization

## **While publishing my entries to the blog, I made sure to**

- copy and paste in my corrected drafts so that all revisions were included
- add the correct occupation title to each of my three entries
- add any images I planned to include
- use spell checking function and make necessary changes before previewing and publishing
- add appropriate labels (tags) to the post
  
- After publishing my entries to the blog, I proofread my work one more time, corrected any errors I'd previously missed, and republished as needed.**