# Notes and Source Card Guidelines

## Front of note card

<table>
<thead>
<tr>
<th>*Source Number #</th>
</tr>
</thead>
</table>

**Note Heading** *(What information does it cover?)*

Note: IN FRAGMENTS! Or, if an EXACT quotation, be sure to put " " around it!

**PAGE NUMBER** *(if a print source)*

*Do not number the cards in any other way! The order in which you took notes is irrelevant! Only page numbers and numbers identifying the source go on this card!*

## Back of note card

<table>
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</tr>
</thead>
</table>

**Source Information**

Include ALL information needed to make your bibliography entry! See MLA Stylebook or consult “Noodle Tools” at [http://www.noodletools.com//quickcite/](http://www.noodletools.com//quickcite/).

*Number each source. This helps you keep track of which source you’re noting and saves time in writing down bibliography information every time!*