

Jobs and Checklists for the Class Two-Page Spread

The following are examples of jobs you could use for the class two-page spread, along with a checklist of the roles and responsibilities for each.

Border Designer: designs the border to go around the entire two-page spread and around illustrations and photographs

Did You Know Writer: writes short interesting facts to be strategically placed on the two-page spread

Caption Writer: writes the captions for the photographs and illustrations

Headings Designer: designs the headings for the different topics on the two-page spread

Photographer: photographs the project, or in this case selects photographs used during the Square of Life project

Illustrator: draws pictures to illustrate different topics on the two-page spread (many nonfiction books have illustrations that cross the two pages; your illustrators might want to use this technique when creating his or her illustrations)

Cartographer: draws a map if appropriate for the topic

Labeler: labels animal or plant parts; can also label the map or illustrations

Science Writer: writes the text to go on the two-page spread; the text from this project will be taken from the Square of Life final report

Sidebar Creator: creates a sidebar with interesting facts

BORDER DESIGNER

The Border Designer designs the border to go around the entire two-page spread and around illustrations and photographs.

Use the checklist below to guide you through your job.

- Browse through the nonfiction science books in class to get ideas for your border
- Sketch several different borders on blank paper or in your writing notebook
- Choose the sketch that you like the best and make a sample border in color
- Meet with the Photographer and Illustrator to check and make sure that the border you have created works well with their pictures; make any necessary revisions
- Meet with the Headings Designer to make sure that your border complements the design of the headings; make any necessary revisions
- If your border is approved, schedule a conference with your teacher
- Post your completed border on the board or butcher paper for the class to discuss and revise if necessary

DID YOU KNOW WRITER

The Did You Know Writer writes short, interesting facts to be strategically placed on the two-page spread.

Use the checklist below to guide you through your job.

- ___ Browse through the nonfiction science books in class to get ideas for your Did You Know fact
- ___ Meet with the Science Writer to find interesting facts to use in your Did You Know fact
- ___ Write several Did You Know facts and meet with the Science Writer to discuss which one would work best
- ___ Once you and the Science Writer have decided on the Did You Know fact, meet with the Border Designer to have him or her design a border to go around the fact
- ___ Post your Did You Know fact on the board or butcher paper for the class to discuss and revise if necessary

CAPTION WRITER

The Caption Writer writes the captions for the photographs and illustrations.

Use the checklist below to guide you through your job.

- Browse through the nonfiction science books in class to see how other authors have used and written captions
- Meet with the Photographer and Illustrator to see what pictures they are planning to use
- Write several captions for each illustration and photograph
- Meet again with the Photographer and Illustrator to decide which captions best explain or describe the pictures
- Post your captions on the board or butcher paper for the class to discuss and revise if necessary

HEADINGS DESIGNER

The Headings Designer designs the headings for the different topics on the two-page spread.

Use the checklist below to guide you through your job.

- Browse through the nonfiction science books in class to see examples of headings on two-page spreads
- Meet with the Science Writer to find out what topics are being included on the spread
- Create a heading to fit each topic. Try to make the headings catchy so that they will capture the reader's attention.
- Sketch the headings in different fonts and colors
- Meet with the Border Designer and choose the heading that best fits with the border design
- Meet with the Did You Know Writer and ask if he or she would like a heading for the interesting fact
- Meet with the Photographer and Illustrator and ask if they would like a heading for their pictures
- Post your headings on the board or butcher paper for the class to discuss or revise if necessary

PHOTOGRAPHER

The Photographer photographs the project or selects photographs to use on the two-page spread.

Use the checklist below to guide you through your job.

- Browse through the nonfiction science books in class to see examples of different photographs
- Meet with the Science Writer to find out what topics are being included on the spread
- Choose photographs that support and explain the topics
- Meet with the Science Writer to select one or two photographs to go on the two-page spread
- Meet with the Illustrator to make sure that your pictures are not the same
- Meet with the Headings Designer if you would like a heading for your photographs
- Meet with the Border Designer if you would like a border or background for your photographs
- Meet with the Caption Writer to make sure that the captions accurately describe or explain your photographs
- Post your photographs on the board or butcher paper for the class to discuss or revise if necessary

ILLUSTRATOR

The Illustrator draws pictures to illustrate different topics on the two-page spread.

Use the checklist below to guide you through your job.

- Browse through the nonfiction science books in class to see examples of different illustrations
- Meet with the Science Writer to find out what topics are being included on the spread
- Create illustrations that support and explain the topics
- Meet with the Science Writer to choose one or two illustrations to go on the two-page spread
- Meet with the Photographer to make sure that your pictures are not the same
- Meet with the Headings Designer if you would like a heading for your illustrations
- Meet with the Border Designer if you would like a border or background for your illustrations
- Meet with the Caption Writer to make sure that the captions accurately describe or explain your illustrations
- Post your illustrations on the board or butcher paper for the class to discuss or revise if necessary

CARTOGRAPHER

The Cartographer draws a map if appropriate for the topic.

Use the checklist below to guide you through your job.

- Browse through the nonfiction science books in class to see examples of different maps
- Meet with the Science Writer to find out what topics are being included on the spread
- Create a map that matches and supports the text, making sure to include a map key
- Meet with the Science Writer to share the map you have created and make any necessary changes
- Meet with the Headings Designer if you would like a heading for your map
- Meet with the Border Designer if you would like a border or background for your map
- Meet with the Caption Writer to make sure that the captions accurately describe or explain your map
- Post your map on the board or butcher paper for the class to discuss and revise if necessary

LABELER

The Labeler labels animal or plant parts. The Labeler can also label the map or illustrations.

Use the checklist below to guide you through your job.

- Browse through the nonfiction science books in class to see examples of labeled pictures
- Meet with the Photographer and work on making labels for the photographs
- Meet with the Illustrator and work on making labels for the illustrations
- Meet with the Cartographer and work on making labels for the map
- Post the labeled items on the board or butcher paper for the class to discuss and revise if necessary

SCIENCE WRITER

The Science Writer writes the text to go on the two-page spread.

Use the checklist below to guide you through your job.

- If there are other Science Writers, collaborate to decide which topics are the most important to cover on the two-page spread. Remember, you can't cover everything!!
- Decide who will write each topic, and make sure that you include accurate information
- Meet with the other Science Writers to share your writing, ensure that it makes sense, and revise as necessary
- Meet with the Photographer and Illustrator, and check to see that their pictures support your writing
- Meet with the Cartographer, and check to see that the map supports your writing
- Meet with the Headings Designer, and check to make sure that the headings describe your writing
- Conference with the teacher to further edit and revise your writing
- Post your writing on the board or butcher paper for the class to discuss and revise if necessary

SIDEBAR CREATOR

The Sidebar Creator creates a sidebar with interesting facts.

Use the checklist below to guide you through your job.

- Browse through the nonfiction science books in class to see examples of sidebars
- Meet with the Science Writer to find out what topics are being included on the spread
- Create two or three sidebar samples that support the topics
- Meet with the Science Writer to share your sidebar, ensure that the writing makes sense, and revise as necessary
- Meet with the Photographer and Illustrator to add an illustration or photograph to your sidebar
- Meet with the Headings Designer to create a heading for your sidebar
- Meet with the Border Designer to create a border for your sidebar
- Conference with the teacher to further edit and revise the sidebar
- Post your sidebar on the board or butcher paper for the class to discuss and revise if necessary